Eastgate Parking Permit Application Form 2023-2024

Name…………………………………………………………………..

Address ……………………………………………………………….

………………………………………………………………………….

Child's Name……………………………………………………….

Class…………………………………………………………………

Vehicle registration number car 1………………………………………..

Vehicle registration number car 2 (optional)……………………………..

I have read and understood the restrictions as outlined overleaf and agree to abide by them…………………………………………………….. ☐

I enclose an envelope labelled with my child's name and class……… ☐

I have paid the £5 administration fee via ParentMail +Pay……………. ☐

Signature of parent ……………………………………………………………

Date……………………………………………………………………………..

....

This section to be completed by school

Date issued…………………………………………………………………….

Parking permit number ....

The arrangements are as follow:

- 1 permit per family - (1 or 2 cars per family may be put on each permit)
- permits are valid from the first day of the autumn term to the last day of the summer term
- parking will be allowed between 9.00am – 9.15am (before 9.00am is free) and between 3.15pm – 3.40pm term time only
- £5 administration charge for parking permit
- £3 administration charge for alterations/changes to permits throughout the year
- parents are encouraged to use, but not restricted to, the car parking spaces in the top portion of the car park
- permits must be displayed clearly in the front window of the vehicle
- school cannot accept responsibility for any parking tickets received outside the above times or for parking outside the designated area or as a result of not displaying the permit

Penalty Charge Notice - This is issued by the Civil Enforcement Officer when a vehicle is parked against the regulations. The PCN can be attached to the vehicle or handed to the driver (if the driver returns to the vehicle). The cost of the PCN will depend on the contravention. The driver of the vehicle now has two options- to appeal the PCN or pay the PCN. If the driver wishes to pay the PCN it will be a reduced price for the first 14 days before the price will increase to the full amount.

- Park for longer than the maximum period permitted
- Park after the expiry time
- Park in the car park without clearly displaying permit
- Park in a disable person's parking space
- Park in an area not designated for your class or vehicle
- Park causing an obstruction