



Dear Parents/Guardians

Parking Permits

We have now been operating the joint Eastgate car park scheme with Ryedale District Council for several years and I think you will agree it has been a success, providing additional car parking spaces for parents and easing congestion around school providing a safer route to school for all children.

If you would like to apply for a permit for the academic year September 2015 - July 2016 please collect an application form from outside the school office and return it with your payment in an envelope marked 'parking permit'. Please remember that all the existing permits will expire on the 17th July 2015.

The arrangements are as follow:

- 1 permit per family - (1 or 2 cars per family may be put on each permit)
- permits are valid from the first day of the autumn term to the last day of the summer term
- parking will be allowed between **9.00am - 9.15am** (before 9.00am is free) and between **3.15pm - 3.40pm** term time only
- £5 administration charge for parking permit
- £3 administration charge for alterations/changes to permits throughout the year
- parents are encouraged to use, but not restricted to, the car parking spaces in the top portion of the car park
- permits must be displayed clearly in the front window of the vehicle
- school cannot accept responsibility for any parking tickets received outside the above times or for parking outside the designated area or as a result of not displaying the permit
- please see reverse of letter for up to date parking fines

Yours sincerely
Sarah Gillam

Fines for unauthorised parking are set out below as given to us by RDC
May 2014

Fines of £50 reduced to £25 if paid within 14 days if you:

- Park for longer than the maximum period permitted
- Park after the expiry time
- Park in the car park without clearly displaying permit
- Park beyond the bay markings

Fines of £70 reduced to £35 if paid within 14 days if you:

- Park in a restricted area in the car park
- Park in a disable person's parking space
- Park in an area not designated for your class or vehicle
- Park causing an obstruction